U

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIM BY COUNCILLOR: CHRISTIAN HARRIS

ICT ALLOWANCES FOR THE MONTH OF: FEB

DATE OF PURCHASE	FULL DESCRIPTION OF ICT ITEM PURCHASED	AMOUNT CLAIMED £	p	RECEIPTS ATTACHED* YES	NO
12 JAN '13	SAMSUNG CHROMEBOOK ✓	364	96		
	TOTAL ✓	364	96		

PLEASE COMPLETE ONE LINE FOR EACH ITEM CLAIMED FOR AND SIGN BELOW AFTER READING THE DECLARATION.

***FAILURE TO PROVIDE RECEIPTS MAY RESULT IN NON-PAYMENT OF THE CLAIM**

I declare that I have actually and necessarily incurred expenditure on ICT equipment for the purposes of enabling me to perform approved duties as a Member of the Council and that I have actually made the payments shown

Signature of Mem ..... Date 22 FEB '13

For Office Use Only					
Democratic Services:	Authorised for Payment		Date: 06/03/13		
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date:

Invoice date 12/1/13	Supp ID	Gross amt	£364.96
Inv No.		Due date 22/03/13	

Text (30 chars incl spaces)
CLLR HARRIS – ICT

Acc code	TC	TS	CostC	Cat	Cat	Cat	Net £
J26	E2		MJ30				364.96

Special instructions: Receipt must be scanned — CIS: YES / NO

Contact name — Ext No. 6319.

£250 2012/13 Allowance
£114.96 of 2013/14 Allowance